

智易控股有限公司*

(Incorporated in the Cayman Islands and continued in Bermuda with limited liability) (the "Company")

(Stock Code: 8100)

PROCEDURES FOR SHAREHOLDERS TO PROPOSE A PERSON FOR ELECTION AS A DIRECTOR OF THE COMPANY

(updated on 1 January 2020)

1. PROCEDURES FOR A MEMBER TO PROPOSE A PERSON FOR ELECTION AS A DIRECTOR

The following procedures are subject to the Company's bye-laws, the Bermuda Companies Act 1981 and applicable laws and regulations.

- 1. If a member, who is duly qualified to attend and vote at the general meeting convened to deal with appointment/election of director(s), wishes to propose a person (other than the member himself/herself) for election as a director at that meeting, he/she can deposit a written notice at the Company's head office and principal place of business in Hong Kong (subject to change from time to time) for the attention of the Company Secretary of the Company.
- 2. In order for the Company to inform all members of that proposal, the written notice must state the full name of the person to be proposed for election as a director, his/her biographical details as required by rule 17.50(2) of the Rules Governing the Listing of Securities on the GEM of The Stock Exchange of Hong Kong Limited ("GEM Listing Rules"), and be signed by the member concerned and that person indicating his/her willingness to be elected.
- 3. The period for lodgment of such a written notice will commence on the day after the despatch of the notice of the general meeting and end no later than seven (7) days prior to the date of such general meeting. If the notice is received less than fifteen (15) business days prior to that general meeting, the Company will need to consider adjournment of the general meeting in order to (i) assess the suitability of the proposed candidate; and (ii) publish an announcement or circulate a supplementary circular in relation to the proposal to the members at least fourteen (14) clear days and not less than ten (10) business days prior to the general meeting.

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^{*} for identification purposes only

2. REQUIREMENTS UNDER THE GEM LISTING RULES

- 2.1 Pursuant to Rules 17.46A and 17.46B of the GEM Listing Rules, the Company shall:
 - publish an announcement or issue a supplementary circular upon receipt of a notice from a shareholder to propose a person for election as a director at the general meeting where such notice is received by the Company after publication of the notice of general meeting;
 - include in the announcement or supplementary circular the particulars required under Rules 17.50(2) of such person proposed to be elected as a director;
 - publish such announcement or supplementary circular not less than 10 business days before the date of the relevant general meeting; and
 - assess whether or not it is necessary to adjourn the meeting of the election to give shareholders at least 10 business days to consider the relevant information disclosed in the announcement or supplementary circular.

Note: If there is any inconsistency between the English and Chinese versions, the English version shall prevail.